



Common Council Meeting Minutes
Tuesday, May 17, 2022, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Jon Kragh, Kathy Schmitzer, Robbie Seipel and Joe Schoenborn were present at roll call. Other city officials present were Mayor Tom Reinl, DPW Chris Marx, City Administrator David DeTroye, Police Chief Craig Plehn, Fire Chief Ben Schoenborn, Assistant Fire Chief Nathan Schneider, and Attorney Derek McDermott.

Also in attendance were Rick Jaeckels, Betty Schilling, Rachel Siehs, Dan DeTroye, Randy Bratz, Chris Bratz, Leon Church, Brittany Church, Nathan Johnson and James and Lori Koller. Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Schmitzer seconded by Gruett and carried by unanimous voice vote to approve the Common Council Agenda for May 17, 2022, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl –

- The Memorial Day Program Agenda is included in the packet of materials.
- Mayor Reinl will assign members to committees on June 7.
- Complimented on a terrific Arbor Celebration at Morrissey Park.

CITY ADMINISTRATOR - David DeTroye –

- May 4th, I presented the Hotel/Motel tax to the chamber and asked for their cooperation in the process of passing funds through their organization for park and rec re-development. They are aligned with the city. Next steps will be to receive formal approval from their board when the plan comes to fruition.
- May 10th was the inaugural meeting of the Police and Fire Commission. The members voted on President, Vice, and Secretary. Bylaws were distributed and explained to the commission members. Future meetings are quarterly unless needed.
- May 10th was also the Arbor Day event and tree planting at Morrissey Park. In total, about one hundred residents and students were in attendance. Thank you to Judy Thiel for coordinating an excellent program.
- Seventh grade recycling event with grill-out was May 12 at Klinkner Park. Again, thank you to Judy Thiel for coordinating the program and learning experience for the students.

- City is working with Calumet County, DNR, and Stantec to try and secure EPA funds for planning and mapping next phases of the former Chilton Plating Site. Funds do not pay for future environmental work. Stantec is assisting the County with deliverables for the project.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

Memorial Day Parade and Program planning underway. Parade to begin at Morrissey Park at 9:30 AM and Program to begin at 10 AM at Klinkner Park. Memorial Day is May 30th. Construction and repairs to manholes in off street areas of sanitary sewer interceptor have been completed. Work completed by Great Lakes TV Seal, and City of Chilton Public Works. Well #11 has scheduled maintenance has started. Pumping equipment and well piping were removed from well shaft on 5/11. Pump and motor are being evaluated for needed repairs. Televising of well and formation was completed on 5/13. Brush chipper remains out of service, as needed parts are not currently available. Plow Truck realized an additional price increase of \$3800. The new total of the chassis is \$98,860.00. This figure is \$6,010.00 over the amount last approved.

Minutes: Motion by Gruett, seconded by Seipel and carried by unanimous voice vote to approve the minutes of the council meeting held on May 3, 2022.

Operator Licenses – Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the operator license for Lynzee Adkins which was approved by the police department.

Payment of Bills: Motion by Schmitzer, seconded by Gruett to pay all bills.

Roll Call Vote: Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.

Audience Participation: None

New Business:

1. Presentation – Sweetwood Builders (Leon Church) & Davel Engineering – Chillington Meadows - Preliminary Plat Sketch of Chillington Meadows – Mr. Church was present and gave the council a description and overview of his proposed development. Council members did have the opportunity to ask questions regarding. Motion by Schmitzer, seconded by Schoenborn and carried by unanimous voice vote to approve the preliminary plat sketch of Chillington Meadows. This approval is the first of three that will pass through the planning commission as well as council for this development.
2. Public Hearing – June 21, 2021 – 7:15 pm - Rezone Application from Friederich Family LLC – Tax Parcel #17448, #17456, & #17454 from R-1 Single family Residential & R-3 Multi-Family Residential to (PUD) Planned Unit Development. Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve setting a public hearing for June 21, 2022, at 7:15 pm for the rezone request of Friederich Family LLC for Tax Parcel #17448, #17456, & #17454 from R-1 Single family Residential & R-3 Multi-Family Residential to (PUD) Planned Unit Development.

Report of Committee of the Whole – Council Workshop

1. Private Activity Bond Allocations – Chillington Meadows – Utility Funds – Motion by Schmitzer, seconded by Gruett and carried by unanimous voice vote to approve private activity bond funding of the Chillington Meadows Development utilizing Utility funds and dependent upon an agreed upon developers' agreement, construction timeline, and personal guarantee of the project.

New Business:

3. Fire Department – 2021 Annual Report – Chief Ben Schoenborn delivered the report to the council. Mayor Reindl expressed his appreciation for their service to the city and townships.
4. Grant Writing Discussion – Chilton Fire Department – For replacement helmets. Grants will be submitted to Corteva Pioneer Community Betterment Program and the Wisconsin DNR. No approval needed for grant submission.
5. Irish Road Lift Station Maintenance Expenditure – Utility Expenditure – DPW Marx was hoping to have the financials for this project prior to the meeting, but they were not returned. Discussion and action will

be deferred until the June 7, 2022, council meeting. Marx did inform the council that in the case of a failure it may need to be an emergency expenditure to remedy.

6. Purchase of Ground Sonic Microphone – Utility Expenditure – DPW Marx informed the council that the current tool used by the utility is 15 years old and outdated. This microphone is the latest technology. It was tested and detected the leak that was repaired on Breed Street last month. The equipment could be rented or borrowed. However, Marx said timing is important and it is more useful if the apparatus is available when needed. Marx went on to say the accuracy of this tool will pay for itself in a short time. No competitive quote was furnished. Council member Seipel asked if any other local municipalities have this technology. Marx claimed that most of the larger utilities do. Motion by Loose, seconded by Gruett to approve the purchase of the Sewerin ground sonic microphone from Leak locators of Montana for \$4,257.00 with funds to be taken from the water utility account. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
7. Resolution - R-1886 – Amending the Redevelopment Authority Composition & Duties – Motion by Loose, seconded by Schoenborn and approved by 5 – 0 voice vote to approve Resolution # 1886 amending the composition and objectives of the redevelopment Authority of the City of Chilton and wave the reading. Schmitzer abstained from the vote.
8. Library Board Reappointments – Elizabeth Rodriquez & Sue Salszeider – 3-year term – Motion by Schmitzer, seconded by Loose and carried by unanimous voice vote to approve the library board reappointments of Elizabeth Rodriquez & Sue Salszeider for an additional three years.
9. Special Event Permit – American Legion Post 125 – Memorial Day Parade May 30, 2022, making note of requested road closures. Motion by Schmitzer, seconded by Schoenborn and carried by unanimous voice vote to approve the special event permit for the American Legion Post 125 for the Memorial Day Parade and services in Klinkner Park.
10. Public Hearing – June 21, 2022 – 6:45 pm - Rezone Application from JLC Holdings LLC – Tax Parcel #17403 from L-1 Limited Industry to C-1 General Business District. Motion by Loose, seconded by Seipel and carried by unanimous voice vote to approve setting a public hearing for June 21, 2022, at 6:45 pm for the rezone request of JLC Holdings LLC – Tax Parcel #17403 from L-1 Limited Industry to C-1 General Business District.
11. Public Hearing – June 21, 2022 – 7:00 pm - Rezone Application from Stage Coach Bar & Grill LLC – Tax Parcel # 16616 & #16614 from C-2 Central Business District to R-MF-D Residential Multi-Family District Downtown. Motion by Schmitzer, seconded by Loose and carried by unanimous voice vote to approve setting a public hearing for June 21, 2022, at 7:00 pm for the rezone request of Stage Coach Bar & Grill LLC – Tax Parcel # 16616 & #16614 from C-2 Central Business District to R-MF-D Residential Multi-Family District Downtown.
12. Amendment of the Sale of Lot A – TID 7 – Schmidt RV Rental – With an additional developer interested in lot A of TID 7, Schmidt RV Rental has agreed to amend the option to purchase of Lot A to the purchase of Lot B to assist. The Redevelopment Authority approved the amendment of the sale. Motion by Loose, seconded by Gruett to approve the amended offer to purchase of Lot B in TID 7 to Schmidt RV Rental dependent upon approved developers' agreement and timelines associated with the construction. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
13. Closed Session: Motion by Schmitzer, seconded by Schoenborn to go into closed session under WI Statutes 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
14. Return to Open Session – Motion by Schmitzer, seconded by Gruett to return to open session. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
15. Any action from closed session – Lot A – TID – 7 – Motion by Loose, seconded by Gruett to approve the Sale of Lot A in TID 7 to CBC-DT-LLC for \$20,000.00 dependent upon an approved developers' agreement and construction timeline. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.

Report of Committee of the Whole – Council Workshop

2. Discussion of council vacancies and options in Wards 2&5 and 4 – Mayor Reinl discussed the options the city has for the vacant positions and asked that a member of the council make a recommendation from the two applicants for Wards 2&5. Ward 4 will remain vacant as there was no applicants. Motion by Gruett seconded by Loose and carried by unanimous voice vote to approve Rick Jaeckels to fill the vacant council member position of Ward 2&5 for the remainder of the term which is set to expire in April of 2023.
3. Any recommendation pertaining to State Road Improvements – No action taken.
4. Plat Review Fees – McMahon Engineering – Chillington Meadows – Motion by Gruett, seconded by Schmitzer to approve payment for the review services of Chillington Meadows development by McMahon Engineering for the cost not to exceed \$1,750.00 with funds taken from Planning Reserve Account # 56300-790. Roll call vote, Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
5. Resolution - 1887 - Eliminating all temporary signage on city owned properties and parks. No action taken.

Communication:

1. Library Board Agenda and Minutes were distributed.

Adjournment: Motion by Schmitzer, seconded by Loose to adjourn at 7:35 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer